

Fee Amt. Pd. \_\_\_\_\_  
Date Pd. \_\_\_\_\_  
Receipt # \_\_\_\_\_

CITY OF ARNOLD PUBLIC WORKS DEPARTMENT  
2900 ARNOLD TENBROOK ROAD  
ARNOLD, MISSOURI 63010-4715  
(636) 282-2386

Deposit Amt. Pd. \_\_\_\_\_  
Date Pd. \_\_\_\_\_  
Receipt # \_\_\_\_\_

## DRIVEWAY PERMIT

PERMIT NO. \_\_\_\_\_

DATE \_\_\_\_\_

STREET NAME \_\_\_\_\_

PERMIT EXPIRES \_\_\_\_\_

NAME/ADDRESS OF APPLICANT \_\_\_\_\_

NAME/ADDRESS OF OWNER \_\_\_\_\_, requests  
permission to perform the following described work on City of Arnold right-of-way

Description of Proposed Work – Include plan sheet

at \_\_\_\_\_  
Address/Location

**Please read the following before signing:**

An inspection fee of fifty dollars **\$50.00** shall be paid to the City of Arnold prior to issuance of this permit. Accompanying this application is a deposit by check or surety bond for fifty dollars **\$50.00** payable to the City of Arnold to insure and guarantee to the City, the proper performance of this work and the satisfactory restoration of said street. When construction is completed, call the Public Works Department at 636-282-2386 to schedule an inspection. Upon satisfactory completion of work, the applicant agrees that if all work has not been satisfactorily completed by the expiration date of this permit, the City may use the sum deposited to restore the street right-of-way and appurtenances. The applicant further agrees to be financially liable for any cost over and above the amount deposited which may be necessary to complete said restoration of City property.

SIGNED:

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Phone number

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### TO BE COMPLETED BY CITY

Plans Approved

Business License

Deposit Received

Deposit Returned

\_\_\_\_\_  
Permit Approved by      Date

\_\_\_\_\_  
Final Inspection By      Date

## **Permit Conditions**

1. A driveway permit is required when adjacent to a City owned street.
2. \$100 fee, of which \$50 is refunded upon final inspection, payments accepted are cash or check only.
3. A 6-inch x ½ -inch expansion joint is required between the street, sidewalks and new concrete driveway.
4. The driveway approach (asphalt or concrete) must be 6 inches thick on top of 4 inches of compacted base rock, beyond that is at homeowner's discretion.
5. New driveway may go up to property line with no restrictions.
6. The Public Works Dept. is open Monday – Friday 7:00 a.m. to 3:00 p.m.
7. The Contractor/homeowner is responsible to call 811 or 1-800-DIG-RITE for all underground utility locates & coordinate work with those utility companies.
8. Contractor shall provide all necessary measures to ensure the public safety.
9. Contractor must obtain a City of Arnold Business License.
10. City inspector will determine if driveway culvert will be required.
11. City inspector will determine if driveway meets site distance requirements.